

Date Received: _____

**FLORIDA INTERNATIONAL UNIVERSITY
GRADUATE CERTIFICATE PROGRAM APPLICATION
WOMEN'S STUDIES CENTER**

The application to the Women's Studies Graduate Certificate Program at FIU consists of:

1. Completed and signed application
2. Official academic transcript
3. Two letters of recommendation
4. Current résumé
5. Statement of intent
6. Personal interview with the Director or Associate Director of Women's Studies

Once all documents are received and reviewed, the department will call the applicant to schedule an interview. After the review process is complete, you will be notified of the department's decision by mail.

If you are an international student, please contact the Office of Graduate Admissions regarding your visa status.

In you are applying to a degree program in addition to the Women's Studies Graduate Certificate Program, you must complete a separate admission application for the degree program and turn it in to the Office of Graduate Admissions.

The completed application form, academic transcripts, and letters of recommendation should be mailed to:

Dr. Suzanna Rose, Director
Women's Studies Center, DM 212
Florida International University
University Park,
Miami, FL 33199

Certificate Program Code: 8156

Term: _____

Panther ID: _____

Social Security Number: _____

Last Name: _____

First Name: _____ MI: _____

Permanent Address: _____

City: _____ State: _____ Zip Code: _____

Local Address (if different from permanent address): _____

City: _____ State: _____ Zip Code: _____

Daytime Telephone Number: (____) _____

Evening Telephone Number: (____) _____

Cell Phone Number: (____) _____

Nation of Citizenship: _____

Place of Birth: _____

Date of Birth (MM/DD/YYYY): _____

Gender: _____ Female _____ Male

Race: (The university is required by the U.S. Department of HEW under Title VI of the Civil Rights Act to ask for this information; you are not required to provide it.)

- ____(A) Asian or Pacific Islander
- ____(B) Black (not of Hispanic origin)
- ____(H) Hispanic
- ____(I) American Indian or Alaskan Native
- ____(W) White (not of Hispanic origin)

Have you previously applied to a degree program at FIU? Yes____ No____

If Yes, what College/School? _____

Degree Program _____

List in chronological order (most recent first) each college or university you have attended or plan to attend before entering FIU's Women's Studies Graduate Certificate Program.

Name of School and Location	Dates attended	Degree earned
_____	_____	_____
_____	_____	_____
_____	_____	_____

****Official transcripts are required from all schools attended****

If your records have been expunged pursuant to applicable law, you are not required to answer yes to these questions. If you are unsure, we strongly suggest that you answer yes and disclose all incidents fully to avoid any risk of disciplinary action or revocation of your admission

Have you ever been charged with or subject to disciplinary action for scholastic or any other type of misconduct at any educational institution? Yes____ No____

If Yes, explain (attach additional sheets, if necessary):

Have you ever been charged with a violation of the law which resulted in probation, community service, a jail sentence, or the revocation or suspension of your driver's license (including traffic violations which resulted in a fine of \$200 or more)? Yes ___ No ___

If Yes, explain (attach additional sheets, if necessary):

Statement of intent. Please attach a short essay (300-500 words) explaining your interest in the Women's Studies Graduate Certificate program. Include previous pertinent work experience (women's issues, activism, etc.), desired career focus, and expectations of the program.

To ensure that your application packet is complete, please check that each of the following have been or will be submitted:

- Signed, completed **application**;
- Transcripts** from all institutions from which the applicant has received an academic degree. Official transcripts must be sent directly by the university to Dr. Suzanna Rose at the address provided;
- Two (2) letters of recommendation** in sealed envelopes from professors or employers (if relevant) sent directly to Dr. Rose. At least one of the letters must be from a professor who can assess the applicant's academic, activist, and/or women's studies experiences;
- Current resumé** outlining education, relevant personal and work experience (paid and unpaid), and other information that would be of assistance in evaluating the application;
- Statement of intent** (300 - 500 words) explaining the applicant's career goals and interests in women's studies.

ACADEMIC DEPARTMENT USE ONLY

The student's academic credentials have been reviewed and the student is hereby accepted into the Women's Studies Graduate Certificate Program.

Academic Department's Authorized Signature

Date

The student's academic credentials have been reviewed and the student is not accepted into the Women's Studies Graduate Certificate Program.

Academic Department's Authorized Signature

Date