

Policy and Management

Gary Lowe, *Interim Dean*

Lourdes Rassi, *Associate Director*

Policy and Management includes Criminal Justice and Public Administration.

Admissions

Once students complete 60 semester hours, they may apply for admission into a program. FIU undergraduates who have met the University Core Curriculum requirements, have passed the CLAST, and who have a grade point average (GPA) of 2.0 or better will qualify for admission to the program. However, meeting these requirements will not guarantee admission to the program.

Dean's List

Any fully admitted undergraduate student who earns a semester average of 3.5 or higher on nine or more semester credit hours of coursework for which grade points are earned, is placed on the semester Dean's list. This achievement is noted on the student's permanent academic record (transcript).

Application for Graduation

Students must submit an Application for Graduation form to the Office of the Registrar by the deadline date (refer to the academic calendar). Students turning in the Application for Graduation after the deadline will graduate the following semester. Students who have not met the requirements for graduation must plan to complete them and must re-apply for graduation. It is highly recommended that students see an advisor before they apply for graduation.

Academic Warning, Probation and Dismissal Warning

An undergraduate student whose cumulative GPA falls below a 2.0 will be placed on warning, indicating academic difficulty. A hold will be placed on registration, and the student must see an advisor before they will be allowed to register for classes.

Probation

An undergraduate student on warning whose cumulative GPA falls below 2.0 will be placed on probation, indicating serious academic difficulty. SPM may indicate the conditions which must be met in order to continue to enroll. A hold will be placed on registration, and the student must see an advisor before they will be allowed to register for classes.

Dismissal

Undergraduate students on Probation whose cumulative and semester GPA's fall below a 2.0 will be automatically dismissed from their program and the University. An undergraduate student will not be dismissed prior to attempting a minimum of 20 semester hours of course work. The student has ten working days to appeal the dismissal decision. This appeal must be made in writing to the Director of the School or the designee. The dismissal from the university is for a minimum of one year. After one year, the student may apply for re-admission to the University in the same or a different program, or register as a non-degree seeking student.

Dismissed students reapplying for admission or registering as non-degree seeking students are automatically placed on academic probation.

Advising

Policy and Management offers advising through the Office of Student Services. Students are encouraged to make appointments with an advisor when they begin their programs, before they apply for graduation, and at any point in between. It is important that degree-seeking undergraduate students bring a copy of their SASS Report (which can be obtained at the kiosks stationed throughout the University) to the appointment or any time they plan to see an advisor.

Policy and Management also offers student orientations twice a year, specifically designed to answer questions about our programs. New students are particularly encouraged to attend, but the invitation is extended to all students.

Criminal Justice

Joseph Byrnes, *Instructor*

Ellen G. Cohn, *Associate Professor*

Stewart D'Alessio, *Associate Professor*

Rob Guerette, *Assistant Professor*

Suman Kakar, *Associate Professor*

Ramiro Martinez, *Associate Professor*

Luis Salas, *Professor*

Shannon Santana, *Assistant Professor*

Lisa Stolzenberg, *Associate Professor and Acting Director*

W. Clinton Terry, *Associate Professor*

Criminal Justice is an area of study dealing with the formal mechanisms of social control by which society exercises constraint over its members. The study of criminal justice is interdisciplinary. It involves law, the social and behavioral sciences, crime, the reaction of society to the crime problem, and the means used in treating it.

A variety of career opportunities are available in criminal justice at all levels of government and the private sector. Due to its interdisciplinary approach, the study of criminal justice fills the needs of students seeking careers in law and within the various agencies of the criminal justice system.

Bachelor of Science in Criminal Justice

Degree Program Hours: 120

Lower Division Preparation

Students majoring in criminal justice should consult with their academic advisor to ensure that the courses they selected meet program and degree requirements, and are consistent with their long range academic and career objectives.

Recommended Courses

Students intending to enroll in the criminal justice program are urged to complete an Associate in Arts degree at the lower division. Entering students are not required to have been enrolled in a pre-criminal justice program. Students having an Associate in Science degree or 60 semester hours will also be accepted, but must meet the University's Core Curriculum requirements before the bachelor's degree can be awarded.

Upper Division Program

Core Courses

Nine courses are required of every student in criminal justice. A core course requirement may only be waived by the Program Director or designee.

CCJ 3011	Nature and Causes of Crime	3
CJC 3010	Corrections	3
CJE 3110	Law Enforcement	3
CJL 3512	The Courts	3
CJL 4064	Criminal Justice and the Constitution	3
CCJ 4497	Criminal Justice and Public Policy	3
PAD 4704	Applied Statistics for Policy and Management	3
URS 3438	Communication Skills for Policy and Management	3
URS 4153	Applied Research Methods for Policy and Management	3

Criminal Justice majors are advised to complete all core requirements in the early stages of their study in order to ensure completion for graduation.

Criminal Justice Electives

Twenty-one semester hours at the 3000-level or above in criminal justice are required for criminal justice majors. Only nine semester hours of CCJ 4940 (internship) will count toward this requirement.

Course work from disciplines outside of criminal justice will not be accepted to fulfill requirements in the criminal justice elective category.

General Electives

Twelve semester hours are required. The program Director retains the prerogative to accept or reject electives taken without approval.

Remarks: Independent study and directed reading courses may not be taken outside of the Criminal Justice Program except with written permission of the Criminal Justice Coordinator.

Students are required to maintain a minimum GPA of 2.0 in the criminal justice area of interest and a minimum grade of 'C' in each of the criminal justice core courses. Note: A 'C-' is not acceptable.

Internships

Although it is not required, it is highly recommended that students in the criminal justice program who do not have relevant work experience apply for field placement as an Intern. Interested students must speak to the Internship Coordinator a semester in advance to ensure the availability of locations. Students should have the majority of their core courses completed, and must satisfy any other requirements as directed by the Internship Coordinator or the sponsoring site. Only nine semester hours may be used in the Area of Interest.

Transfer Credit

A student transferring from a four year college may transfer up to 90 semester hours into the criminal justice program; however, the student must still have at least 60 semester hours at the 3000-level or above. All work transferred to FIU is subject to review and approval by the program director or designee. Criminal Justice courses completed with a grade of 'D' will not be transferred.

Double Majors and Degrees

Students must complete the core courses (27 hours) plus 21 additional hours in criminal justice in order to:

1. satisfy criminal justice requirements for a double major,
2. obtain a second degree with a major in criminal justice,
3. obtain two baccalaureate degrees simultaneously (provided requirements for two majors have been completed as certified by the appropriate academic units, and a minimum of 30 appropriate semester hours beyond the requirements of one degree have been earned).

Combined Bachelor's/Master's Degree in Criminal Justice

The combined bachelor's/master's degree program is designed for superior undergraduate students who have the ability to pursue an accelerated program in criminal justice leading to the Master of Science in Criminal Justice. The main feature of the program is that up to 12 semester hours of approved graduate level criminal justice courses (i.e., course numbers of 5000 and higher) may be used as dual credit for both the undergraduate and graduate degree. All other requirements for both the bachelor's degree and the master's degree must be met.

Applicants to the program should apply to both the graduate program and the combined program by the end of the first semester of the senior year and will present:

1. Completion of at least 24 hours at FIU (including at least 12 semester hours of Criminal Justice) with a GPA of 3.2 or better,
2. Obtain a letter of recommendation from a faculty member at FIU or a supervisor, and
3. Demonstrate graduate level writing competency by submitting an essay three to five pages in length that addresses personal and career goals.

Admission to the program will be determined jointly by the Program Director, the Dean, or designee.

After admission into the accelerated program, students will:

1. Obtain approval by the Program Director of a proposed program of study to fulfill the requirements for both the B.S. and M.S. degrees, which may include up to 12 semester hours of approved graduate level course work as dual credit toward both degrees, and
2. Maintain a cumulative GPA of 3.2 or better in all course work, and a GPA of 3.2 or better in criminal justice course work.

Minor in Criminal Justice

A five course minor in criminal justice is available to baccalaureate degree-seeking students who are interested in careers in the criminal justice field. Students may select any five criminal justice classes (15 credits) that begin with the prefixes CCJ, CJC, CJE, and CJL. At the time of graduation, it is the student's responsibility to contact the department from which the student wishes to receive the minor. This will ensure that the minor will be posted on the transcript.

Course Descriptions

Definition of Prefixes

CCJ-Criminology and Criminal Justice; CJC-Corrections; CJE-Law Enforcement; CJL-Law and Process; PAD-Public Administration; URS-Urban and Regional Studies.

CCJ 3011 The Nature and Causes of Crime (3). Focuses on the collection and dissemination of crime statistics, major theoretical approaches to the understanding of crime, and different types of crime and criminal behavior.

CCJ 3024 An Overview of Criminal Justice (3). An in-depth survey/overview of the process of criminal justice focusing on that process as a system and the different models by which the system can be viewed. Focus will be on the role and interrelationship of the various components of the system.

CCJ 3291 Judicial Administration-Criminal (3). Historical and contemporary overview of the concepts of court administration, organization, management, and delivery of court services. Primary emphasis shall be upon judicial roles, practices, decision-making and accountability. Within this framework, this course focuses upon an in-depth consideration to both the federal and state court systems.

CCJ 3450 Institutional Organization and Administration (3). Analysis of internal organizational structure and executive roles and functions in criminal justice agencies. Examines administrative and managerial concepts underlying decision making, policy formulation, operational strategies, and coordination and control procedures.

CCJ 3471 Criminal Justice Planning (3). Planning methods applicable to criminal justice agencies and crime control on local, state, regional and national levels. Theories, techniques, and applications of planning as a decision making process for criminal justice agencies and entire systems.

CCJ 3501 Juvenile Delinquency, Prevention and Control (3). Course focuses upon the nature of juvenile delinquency and on patterns of delinquency historically and currently and the theories that attempt to explain delinquency; a description and critique of the juvenile justice system.

CCJ 3628C Homicide (3). This course deals with the causes and consequences of homicide and homicide among various social groups.

CCJ 3651 Drugs and Crime (3). Examines the history and consequences of mind-altering drugs, and criminal behavior as it is affected by drugs, the legal response to substance abuse, treatment and prevention of substance abuse.

CCJ 3666 Victimology (3). This course deals with the emergence of victimology and ongoing victim-related issues.

CCJ 3934 Contemporary Issues in Criminal Justice (3). An extensive examination of selected contemporary issues in criminal justice. May be repeated if different topics and instructor.

CCJ 4032 Crime and the Media (3). An examination of the role of the media in reporting crime and the extent to which media coverage of crime and the criminal justice system impacts the commission of crimes and the operation of the system.

CCJ 4453 Methods of Institutional Change (3). A critical examination and analysis of external factors influencing the administration of justice; discussion of the impacts of public perceptions and attitudes, social values, political climate, legal constraints, and organized social movements upon all levels of criminal justice.

CCJ 4497 Criminal Justice and Public Policy (3). Integrates material learned in the Criminal Justice curriculum and explores criminal justice policy issues. Assesses the consequences of criminal justice policies on the system and society. Prerequisites: CCJ 3011, CJC 3010, CJE 3110, CJL 3512.

CCJ 4641 Organized Crime (3). Historical development of organized crime in the U.S.; defining "organized crime" from U.S. and international perspective; patterns of criminal activity; critique of police and prosecutorial efforts to curb organized crime.

CCJ 4644 White Collar Crime (3). The nature of white-collar crime and its social control is examined including the definition, typologies, theories, law, policing, regulating, prosecuting, defending, and its adjudication.

CCJ 4660 Crime and the Schools (3). Nature and extent of crimes committed against students, faculty and schools (arson, vandalism); patterns of drug abuse in the schools; characteristics of offenders and etiology of crime in the schools; description and critique of efforts by schools and juvenile justice system to curb crime in the schools.

CCJ 4661 Terrorism (3). Examines the nature and causes of terrorism and the national, regional and global effects of particular terrorist groups focusing on their collective behavior and objectives.

CCJ 4662 Criminal Justice and the Minority Community (3). Patterns and trends in victimization and offending by different racial/ethnic groups; explanations for racial/ethnic variations in offending and victimization; definitional issues involved in terms "racism," "prejudice," etc.; extent of discrimination/disparity at various points of the criminal justice system.

CCJ 4663 Women, Crime and the Criminal Justice System (3). Women as deviants, criminals, victims, and professionals in the criminal justice system.

CCJ 4900 Directed Readings in Criminal Justice (1-3). Extensive reading and analysis of selected criminal justice literature under faculty supervision. Permission of the instructor and Program Director is required prior to course registration. One credit per semester with a 3 credit cumulative maximum.

CCJ 4910 Independent Research (1-3). A course designed to provide qualified students with the opportunity to perform meaningful research in areas of criminal justice under the direction of a faculty member. Permission of the instructor required (6 credits cumulative maximum).

CCJ 4940 Internship in Criminal Justice (1-12). Field placement in an approved criminal justice agency for

integration of theory and practice through participant observation study. (Pass/Fail grading).

CJC 3010 Corrections (3). An overview of correctional philosophies, practices and procedures. (F,S,SS)

CJC 3410 Correctional Treatment Programs (3). Study of the types of treatment programs and services that are provided to offenders in correctional institutions, with an emphasis on operational problems and the overall effectiveness of these programs.

CJC 4166 Probation, Parole and Community Programs (3). History, organization, administration, and effectiveness of probation, parole and community programs for criminal offenders.

CJC 4310 Administration of Correctional Institutions (3). Theories and techniques of administering correctional institutions; planning and decision making; correctional law; security and custody, physical plant, and inmate programs; the social structure of the prison community and inmate social systems.

CJE 3110 Law Enforcement (3). Examines the origins, functions and operations of policing in urban America.

CJE 3444 Introduction to Crime Prevention (3). To provide the student with the understanding of the scope and activities involved in crime prevention functions and its relationship to the total protection of the individual in society and the CCJ system.

CJE 4174 Criminal Justice: The International Perspective (3). A comparative analysis of three types of criminal justice: common law systems (e.g., the U.S.); civil law systems (e.g., Germany); and socialist law systems.

CJE 4410 Police and the Community (3). Relationships between the police and the community with emphasis upon the police role in managing areas of tension and potential conflict, such as the problems of racial/ethnic minorities or civil disobedience.

CJL 3410 Criminal Procedure (3). An in-depth study of the 4th through 8th Amendments of the Constitution, and their impact on the criminal justice process.

CJL 3512 The Courts(3). An overview of jurisdiction, policies, and procedures of courts in the administration of criminal justice.

CJL 4064 Criminal Justice and the Constitution (3). A case law study of constitutional issues related to the administration of criminal justice.

CJL 4074 Legal Issues in Corrections (3). An analysis of contemporary legal decisions regarding the rights and responsibilities of prisoners, correctional administrators, and correctional officers. Emphasis shall be placed upon legal problems involved in pre-sentence investigations, parole, incarceration, and loss and restoration of civil liberties.

CJL 4412 Law and Criminal Justice (3). An analysis of historical and contemporary legal dilemmas confronting the criminal justice system. Existing categories of law, sanctions, legal theories, and schools of jurisprudence shall be reviewed to assist practitioner in decision making and problem resolution.

PAD 4704 Applied Statistics for Policy and Management (3). The intent of this course is to familiarize students with the basic approaches to social research as applied in public and service settings. Emphasis will be placed on techniques for organizing and presenting data for policy and management decision-making. Prerequisite: URS 4112.

URS 3438 Communication Skills for Policy and Management (3). Designed to enable students to develop oral and written skills required to communicate effectively in public organizational and public policy settings.

URS 4112 Computer Applications for Urban Services (3). The study of computer applications for administrative analysis of financial and program data with emphasis on design, interface, and data structures.

URS 4153 Applied Research Methods for Policy and Management (3). Research design, sampling, critical evaluation, basic research ethics, experiments and quasi experiments, reliability and validity surveys, design-implementation, qualitative and quantitative methods, secondary analysis evaluation and presentation.