

RESEARCH AWARD

TAB A: NOMINATION

		COMPLETED
1.	Nomination Form. Self nominations will not be accepted. The nominee must sign the nomination to signify agreement to the nomination.	<input type="checkbox"/>
2.	A letter from the nominee's chairperson or supervisor is encouraged but not required.	<input type="checkbox"/>
3.	Copy of the Official Faculty Assignment Sheet indicating percent of time assigned to each of the areas of Teaching, Research, Advising and Service.	<input type="checkbox"/>

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TAB B: CURRICULUM VITA

		COMPLETED
1.	VITA - Should be organized as follows: 1. Publications 2. Papers/Presentations at Meetings/Conferences 3. Exhibits, shows, recitals, etc. 4. Research Grants/Contracts 5. Other Research/Scholarship/Creative Activities	<input data-bbox="1258 430 1295 466" type="checkbox"/>

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TAB C: RESEARCH/SCHOLARSHIP/CREATIVE ACTIVITIES SUMMARY

		COMPLETED
1.	<p>This section should include a description, in summary, of the research/creative activity and its relationship to the contribution to excellence. To ensure that the committee can properly evaluate the information, qualitative factors such as acceptance rate of journals, citation by other scholars, etc., should be provided in place of general descriptive terms (such as "major," "distinguished," etc.). Additionally, some areas may have independent research or groups that rank the quality and importance of journals in the field which should be included. If not available from external studies, internal ranking such as A, B, or C as used within the department may be provided. Multiple areas of research can be highlighted in this section and related to section B.</p> <p>Although nominees must discuss each area, they may present evidence supporting this criteria in any order they feel best represents their file. Independent appraisals of the nominee's work will carry more weight than self-evaluations. To be considered independent the appraisal must originate outside this university.</p>	<input data-bbox="1258 430 1295 466" type="checkbox"/>

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TAB D: SUPPORTING DOCUMENTATION/LETTERS

		COMPLETED
1.	Each candidate may submit up to 3 letters from noted experts in his or her field of expertise that can address the merits of the submitted research in concrete, specific terms.	<input type="checkbox"/>
	√ Candidates should avoid research collaborators, such as, but not limited to, co-authors of published works, co-investigators of projects, or supervising (major) professors. √ Letters used for other purposes, e.g. promotion & tenure, may be used to fulfill this requirement.	