Florida International University Recreation Services

Sport Club Travel Itinerary

This form must be filed with the IM & Club Sport Coordinator at least 72 hours prior to any travel for contest or competition purposes.

Club Name: _____

Date Submitted: _____ **Date of Event**: _____ **Prepared by**: _____

Name of Tournament/Opponent: _____

Destination: _____

Mode of Transportation: private car: _____ commercial carrier (plane, bus): _____

Expected Departure Date/Time: _____

Lodging: _____ **Phone**: _____

Estimated Return Date/Time: _____

Primary Club Contact at Destination: _____ **Phone**:_____

LIST ALL CLUB MEMBERS TRAVELING AND PANTHER ID #'s:

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(use the back if necessary)

Each club member practicing, competing and traveling with the club must have a ***Permission, Release and Indemnity*** form on file with the IM & Club Sport Coordinator. Anyone without that form on file will not be permitted for travel. All travelers travel at their own risk.

_____	_____	_____
Club President (Print)	Signature	Date
_____	_____	_____
Advisor Name (Print)	Signature	Date