

Florida International University Recreation Services
Request to Organize a Sport Club

This form must be filed with the IM & Club Sport Coordinator in RC 103.

Club Name: _____

Officer/Organizer #1:

Name: _____ **Phone:** _____

Address: _____

Panther ID#: _____ **Email:** _____

Officer/Organizer #2:

Name: _____ **Phone:** _____

Address: _____

Panther ID#: _____ **Email:** _____

Purpose of the Club: _____

Registration Process Checklist:

- _____ 1. Obtain the *Sport Club Handbook* and proper forms from the IM & Club Sport Coordinator or from online at (www.fiu.edu/~camprec/SportClubs.htm)
- _____ 2. Find an Advisor (fulltime faculty or A&P staff member)
- _____ 3. Promote the new club to recruit membership of at least eight (8) total members and select at least three (3) members to serve as officers.
- _____ 4. Within **sixty (60) days** of filing this Request, and once all requirements are met, submit the completed *Sport Club Registration Form* and other required forms to the IM & Club Sport Coordinator for approval consideration.

I understand that there is no guarantee this request will be approved. If approved, I understand that it is my responsibility to follow through with all necessary requirements prior to club registration and will comply with policies and procedures outlined in the Sport Club Handbook.

Club Officer/Organizer #1 (Print)

Signature

Date

Club Officer/Organizer #2 (Print)

Signature

Date