florida international university

POSITION VACANCY ANNOUNCEMENT

Part A - Recruitment Office Use Only: Posting Period: _____

1. CAMPUS: **9** University Park **9** North Campus **9** Broward

2. POSITION NO.:_____ 3. CLASS CODE:_____

4. DEPARTMENT NO.:_____ 5. CATEGORY: See Boxes Below

CATEGORY A	**CATEGORY B**
___INSTRUCTIONAL & RESEARCH FACULTY PROF STATUS: (Check one) **9** Regular **9** Research **9** Clinical CONTRACT PERIOD: _____ MONTHS	___ ADMINISTRATIVE & PROFESSIONAL PAYGRADE _____ **CATEGORY C** ___ UNIV SUPPORT PERSONNEL SYSTEM PAYGRADE _____

6. ANNUAL SALARY: $_____ OR RANGE: $ _____ $ _____
(Minimum) (Maximum)

7. TITLE: _____ **9** Check if New Position

8. LOCATION: _____
Office/Department/Area Campus

9. APPLICATION/RECRUITING DEADLINE: __/__/__ 10. ANTICIPATED STARTING DATE: __/__/__

11. % FTE: _____ 12. CONTRACT OR GRANT POSITION ___YES ____ NO

13. DESCRIPTION OF QUALIFICATIONS: (If additional space is needed, please attach pages)
Include minimum education, experience, knowledge, skills and abilities required for this position)

_____
_____
_____

14. PERSON RESPONSIBLE FOR RECRUITMENT:

_____		_____	
Name	Title	Signature	Date
_____		_____	
Dean/Director		Signature	Date
_____		_____	
E.O.P. Director		Signature	Date
_____		_____	
V.P./Assoc. Provost		Signature	Date

Part B - Selection

1. POSITION NO: _____ 5. SEX: _____ Male _____ Female

2. NAME: _____ 6. APPLICANT SELECTED FROM:

3. SOCIAL SECURITY NO.: _____ _____ Within Univ _____ Outside

4. RACE: _____ White (non-Hispanic) 7. DISABLED: _____ yes _____ no
_____ Black (non-Hispanic 8. TENURE EARNING POSITION:
_____ Hispanic _____ Yes _____ No
_____ Asian or Pacific Islanders 9. EFFECTIVE DATE OF EMPLOYMENT:_____
_____ American Indian or Alaskan Native 10. SALARY: $ _____
_____ Non-resident Alien